

Application Form for the Recognition of Testing Laboratory under the Philippine Energy Labelling Program for Energy Consuming Products / Transport Vehicles

Date: _____

Dir. Patrick T. Aquino, CESO III
Energy Utilization Management Bureau
Department of Energy
Energy Center, Rizal Drive
Bonifacio Global City, Taguig
1632 Manila

Sir,

In accordance with the Philippine Energy Labelling Program (PELP) Guidelines, promulgated pursuant to Republic Act No. 11285, we hereby apply our business in the registry of recognized testing laboratory under the PELP for Energy Consuming Products / Transport Vehicles.

1. **Name of Applicant Company:** _____
2. **Testing Laboratory Address:** _____

3. **Telephone and Fax No.:** _____
4. **E-mail Address:** _____
5. **Tax Identification Number** _____ **Date of Issue:** _____
6. **Name of Company President/
General Manager** _____
7. **Name of Laboratory Representative** _____
 - a. **Designation** _____
 - b. **Telephone and Fax No.** _____
 - c. **Email Address** _____

We hereby submit the required documents (in English language) listed below to support our application for the Recognition of Testing Laboratory under the Philippine Energy Labelling Program for Energy Consuming Products / Transport Vehicles:

- a. Certified True Copy of Permit to Operate issued by the local government unit;
- b. Certified True Copy of Bureau of Internal Revenue Registration;
- c. Duly accomplished undertaking to abide the terms and conditions as a DOE recognized testing laboratory (Annex B);
- d. Duly accomplished Letter of Authorization for Testing Laboratory Representative (Annex C);
- e. Location map of the testing laboratory and layout of the testing laboratory including dimensions (Annex D);
- f. Organizational Chart showing the relationship between the testing laboratory and other operations of the firm, when applicable (Annex E);

- g. List of personnel involved with the operation of the testing laboratory including their job descriptions, responsibilities, qualifications and Certificate of Competency (Annex F);
- h. List of all equipment, manuals of the procedures and reference materials required for the tests and calibrations (Annex G);
- i. Certified true copy of Accreditation Certificate issued by Philippine Accreditation Bureau (PAB) or compliance to the latest version of PNS ISO/IEC 17025, that specifies the scope of accreditation.

Furthermore, we hereby agree to abide by all the Terms and Conditions thereof and all other rules and regulations, including amendments thereto, as prescribed in the PELP Guidelines.

Signature over Printed Name

Subscribed and sworn to before me this ____ day of _____, 20__ affiant exhibiting to me his/her government-issued identification card number _____ issued at _____ on _____.

Notary Public: _____

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