

**Undertaking to Abide by the Terms and Conditions as a DOE
Recognized Testing Laboratory**

I, _____ of _____ with principal address at _____ is duly authorized by this company and its Board of Directors / Partners through Board Resolution No. dated _____, as attached herein, to hereby abide by the following terms and conditions as a Department of Energy (DOE) - Recognized Testing Laboratory.

1. We shall observe and abide by the provisions of this Department Circular, PELP Guidelines, Republic Act 11285 and their implementing rules and regulations and future amendments and shall comply with any and all other directives and orders which the DOE may issue in pursuance with its authority under the law.
2. We shall ensure that our testing activities conform at all times to the applicable requirements of the latest version of PNS ISO/IEC 17025 and for this purpose shall maintain to the satisfaction of the DOE quality system.
3. We shall give access to the DOE's duly authorized representative(s) during working hours to our company premises where our operation is being carried out, for the purpose of evaluating materials, operations, processes, quality system, facilities, records and others.
4. We shall be subjected to reassessment to ensure consistent compliance with the DOE requirements on recognition of testing laboratories.
5. We shall not directly communicate with the product owner/ client with regards to testing. Should there be a need to communicate directly to the company, we shall inform and ask for consent from the DOE.
6. We shall submit to DOE the names of the designated qualified Personnel who will participate in the conduct of tests.
7. We shall demonstrate impartiality and free from any conflict of interests. We shall be independent from any manufacturer, importer, supplier, distributor or retailer engaged in business covered by energy labeling.
8. We shall assure that no DOE personnel, his/her spouse, or his/her relative by consanguinity or affinity within the fourth civil degree shall have ownership of or financial interest in the company.
9. We shall allow DOE assessor/ representative and others concerned to witness the testing activities of the laboratory.
10. We shall assure that our personnel involved in the testing have agreed to treat with confidentiality all information of the samples subject to testing, and have signed the confidentiality statement.

11. We shall inform the DOE, in writing, of any changes in business name, transfer of business site, management and authorized representative/s fifteen (15) days prior to the effectivity of such changes. Upon transfer of business site, the recognition shall be deemed valid only after assessment has been conducted at the new site by DOE or its designated conformity assessment body.
12. We shall pay the applicable fees and charges as billed or stipulated by DOE.
13. That any infraction of these terms and conditions including falsification or misleading information provided shall constitute sufficient grounds for the institution of administrative sanctions and fines against our company.

Witnesseth my hand this _____ day of _____ 20__ at _____.

Signature over Printed Name

Subscribed and sworn to before me this ____ day of _____, 20__ affiant exhibiting to me his/her government-issued identification card number _____ issued at _____ on _____.

Notary Public: _____

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Series of _____