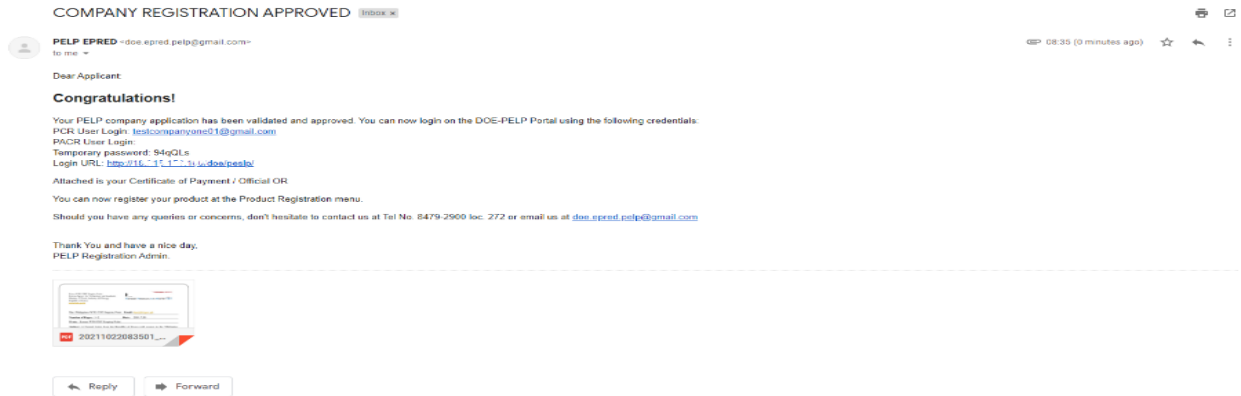


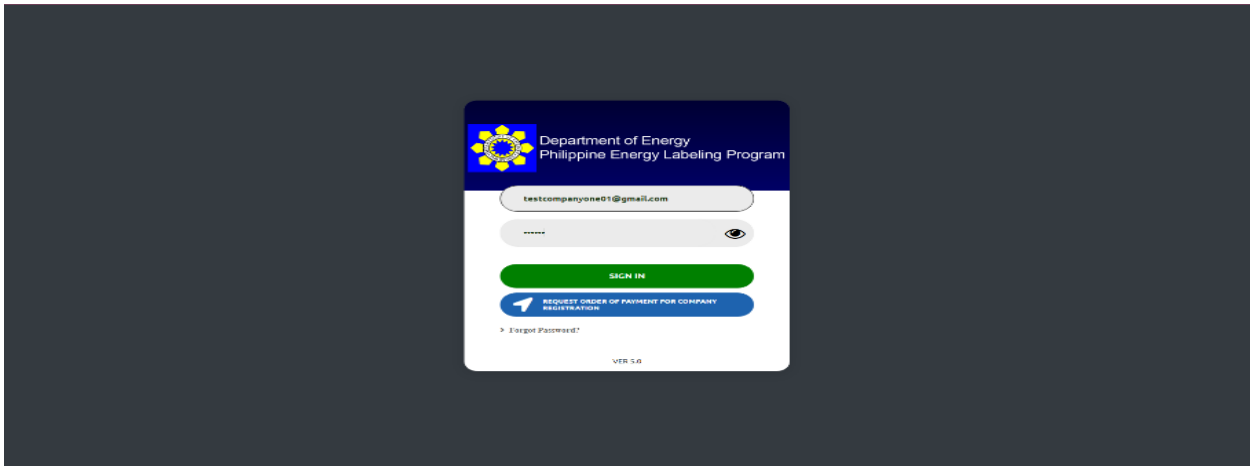
Step by Step Guide for Product Registration for Lighting

Note:

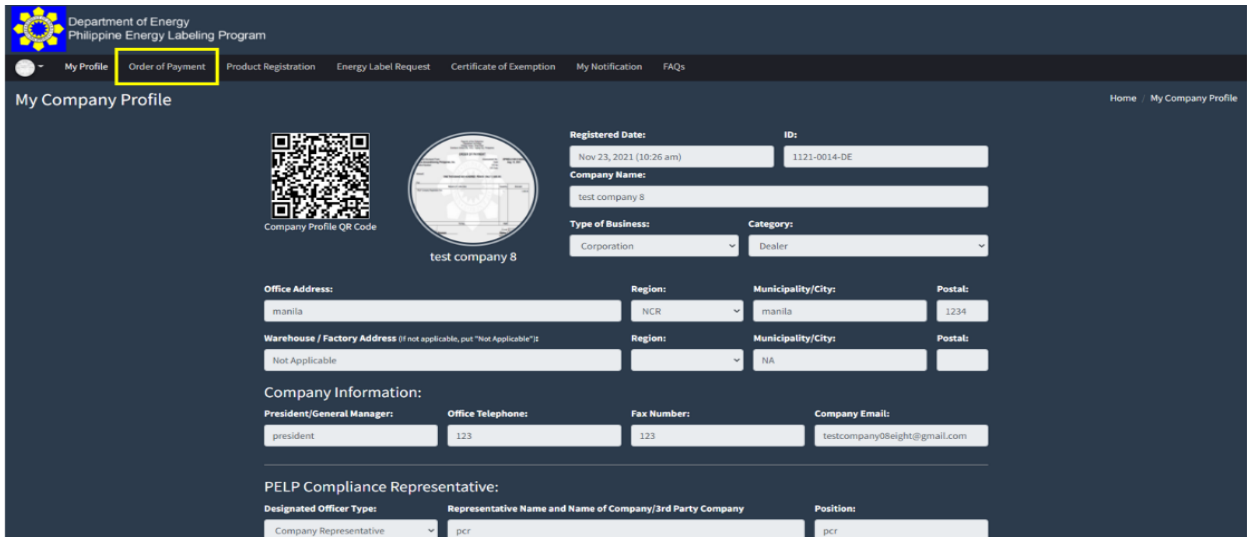
1. Upon the approval of your company registration, an email notification containing the log in credentials to the PELP System will be sent to the PCR and the PACR's registered email addresses.



2. Click the Login URL indicated in the applicant's email or directly go to <https://pelp.doe.gov.ph/> and enter the login credentials.



3. Once the applicant has successfully logged in, click the "Order of Payment" tab at the top of the screen.



- For PELP Product Registration, click the “Request Order of Payment for Product Registration” button to proceed with your application.

Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Order of Payment Home Order of Payment

Request Order of Payment for Product Registration Request Order of Payment for Energy Label Request Order of Payment for Certificate of Exemption

Show 10 entries Search:

	Request Date	Status	Request Number	Request Module
View	23 November 2021	Issued	ROP-2-0000074-21	Product Registration

Showing 1 to 1 of 1 entries Previous 1 Next

- Fill out the required fields and select the type of products for registration. Likewise, a template of the request form is made available, which can be downloaded to facilitate the submission of request.

Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Product Registration Order of Payment Home Order of Payment Product Registration

Date Registered: Nov 23, 2021 Name of Company: test company 8 Office Address: manila

PELP Compliance Representative (PCR) / Payor: pcr Cellphone No.: 123 Landline No.: 121 Email Address: testcompany08eight@gmail.com

Select Product: Lighting Products Download Request form Upload Request form: Choose File No file chosen

Submit Go Back

- Fill out the form with the necessary information and upload it to the “Upload Request form” field.

Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Product Registration Order of Payment Home Order of Payment Product Registration

Date Registered: Nov 23, 2021 Name of Company: test company 8 Office Address: manila

PELP Compliance Representative (PCR) / Payor: pcr Cellphone No.: 123 Landline No.: 121 Email Address: testcompany08eight@gmail.com

Select Product: Lighting Products Download Request form Upload Request form: Choose File no file chosen

Submit Go Back

10. select “For Energy Label Issuance (If your product meets MEPP)” option.

Department of Energy
Philippine Energy Labeling Program

My Profile | Order of Payment | Product Registration | Energy Label Request | Certificate of Exemption | My Notification | FAQs

Product Registration - Light Emitting Diode (LED) Lamps

Product Registration Request

For Energy Label Issuance (If your product meets MEPP)

Model Number/Code

Product Name

Country of Origin

(Specify Location)

Original Equipment Manufacturer:

Submit Registration | Go Back

11. Fill out the required fields with information on the product then click “Submit Registration”.

Department of Energy
Philippine Energy Labeling Program

My Profile | Order of Payment | Product Registration | Energy Label Request | Certificate of Exemption | My Notification | FAQs

Product Registration - Light Emitting Diode (LED) Lamps

Product Registration Request

For Energy Label Issuance (If your product meets MEPP)

LED Type

Self-Ballasted Non Directional LED

Brand Name

ilaw

Model Number/Code

123

Product Name

ilaw 123

Country of Origin

Locally Manufactured

(Specify Location)

Manila

Original Equipment Manufacturer:

ilaw

Submit Registration | Go Back

- The applicant will be directed to a separate page where they can input the product's technical information based on the results in the test report, including the product's photos. Once all the required fields have been accomplished, click the "Submit Registration" button.

Department of Energy
Philippine Energy Labeling Program

Product Registration - Light Emitting Diode (LED) Lamps

Product Registration Request

For Energy Label issuance (if your product meets IESPM)

LED Type: Brand Name:

Model Number/Code: Product Name:

Country of Origin: (Specify Location): Original Equipment Manufacturer:

Testing Facility Qualification

Company-Owned Lab 3rd Party Lab

IACQ/APAC/IRMA Signatory - please specify

ISO Accredited

ISO 17025 Accredited

PS-Licensed (acceptable only until June 18, 2022)

(Check boxes as applicable)

	Claimed Rating (Declared)	Measured Value (Based on the Test Report)
Correlated Color Temperature (CCT)(K)	3000	3020
Color Rendering Index (CRI)	80	81.4
Power Factor (PF)	0.95	0.9999
Endurance Test (hr)	5000	
Light Maintenance (lm)	90%	
Light Output (lm)	1000	998.75
Wattage (W)	8	8.104
Efficiency (lm/W)	121.25	
Rated Lamp Life (hr)	10000	
Voltage (V)	120	
Supply Frequency (Hz)	60	
Dimension (mm)		
Phosphor Coating	None	

Attach Product Registration Documents

Product Front View Image: Certified True Copy of Test Report:

Perspective View Image: Proof of Payment:

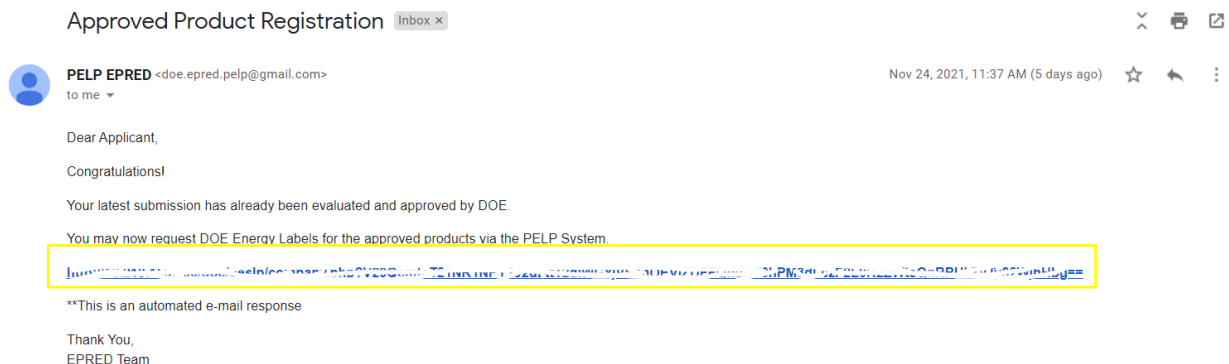
Product Top View Image:

Product Side View Image:

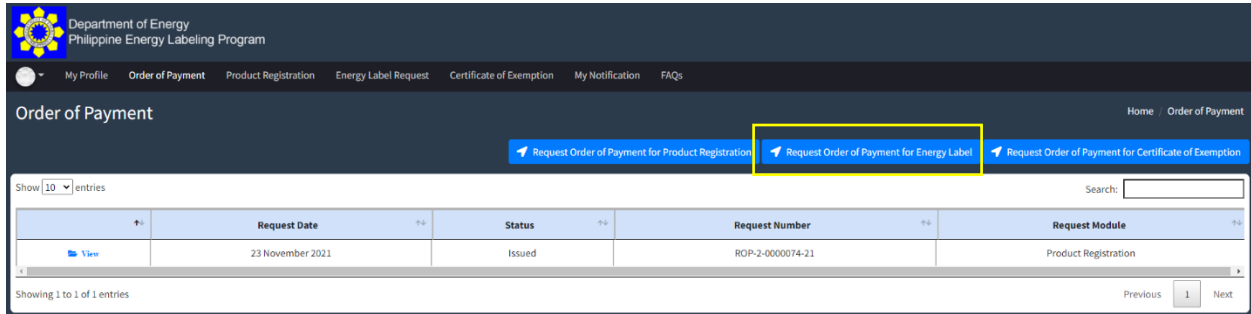
Product Back View Image:

Maximum Filesize for Uploading of Images is 5MB]
Maximum Filesize for Uploading of Documents is 10MB]

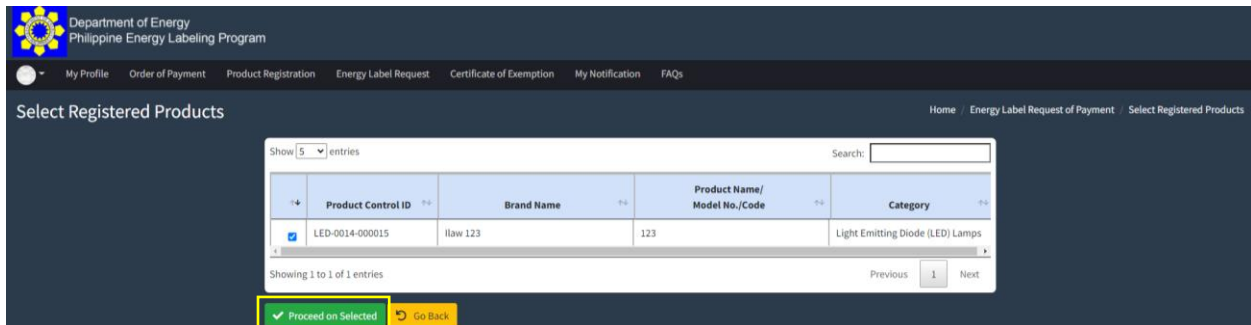
- Once the product is approved, the applicant will receive an email notification containing a URL that will automatically direct the applicant to the Order of Payment Page.



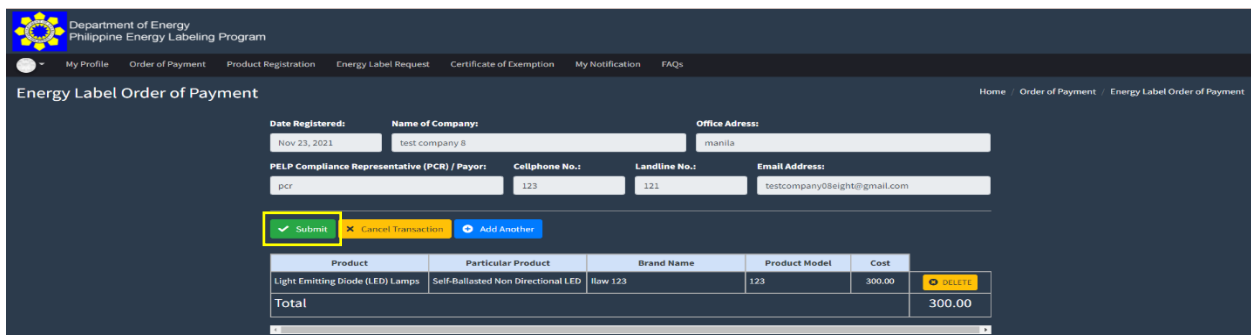
14. The applicant may proceed to request for the issuance of the DOE Energy Label. The applicant must first request for an Order of Payment, by clicking the “Order of Payment” tab, then “Request Order of Payment for Energy Label” button.



15. The applicant will be directed to the page of their registered products. The applicant must tick the checkboxes corresponding to the product/s which will be requested with an energy label. After which click “Proceed on Selected” button, which will automatically direct the applicant to the “Energy Label Order of Payment” page.



16. In this page, the applicant will see the summary of the products that they are applying for the issuance of energy label. The applicant checks and verifies the information in the page then click “Submit” button.



- Once the submit button is clicked, the applicant will be directed to the summary of energy label request page, once the applicant has already checked the information, click “Confirm Request”, and wait for the DOE Evaluator to issue an Order of Payment for Energy Label.

Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Summary of Request Home Order of Payment Energy Label Order of Payment Summary of Request

Confirm Request Cancel Request Go Back

Energy Label Request of Payment

	Product	Particular Product	Brand Name	Product Model	Cost
1	Light Emitting Diode (LED) Lamps	Self-Ballasted Non Directional LED	Ilaw 123	123	300.00
Total					300.00

- Once the order of payment for energy label was issued, the applicant will receive an automated email which contains the bank details for payment. Once the payment has been settled, the applicant can click the URL provided in the email, and they will be automatically directed to the “Energy Label Request” tab.

DOE-PELP Administrator <doe.epred.pelp@gmail.com>
To: me

Dear Applicant:

Attached is your Order of Payment Slip with Request Number: ROP-3-0000075-21
You can settle your payment through the following Bank details:

Account Name: DOE Trust Fund
Account Number: 0052-1155-58
Bank Address: Land Bank of the Philippines - Buendia Branch
Swift Code: TLBPPHMM
Beneficiary Address: Department of Energy, Energy Center, BGC, Taguig City
Request Order of Payment #: ROP-3-0000075-21
Total Fee: Php. 300.00

Please attached proof of payment during request for energy label issuance.

<http://192.168.1.100:8080/energy-labeling/energy-label-request>

If you have any queries or concerns, don't hesitate to contact us at tel no. 0479-2900 100-272 or email us at doe.epred.pelp@gmail.com

Thank You and have a nice day,
PELP Admin.

Received, thank you. Noted with thanks. Acknowledged.

Reply Forward

- Click “Add New Energy Label Request”

Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Energy Label Home Energy Label

Add New Energy Label Request

Show 10 entries Search:

View	Request Date	Status	Action Taken	Control Number	Brand Name	Product Name	Model Number /Code	Category	Type
No data available in table									

Showing 0 to 0 of 0 entries Previous Next

23. The applicant can now download the energy label by clicking the icon of the Energy Label. Likewise, the corresponding QR Code, AI File (Adobe Illustrator for Customization of Printing) and the Instructions for printing may also be downloaded.

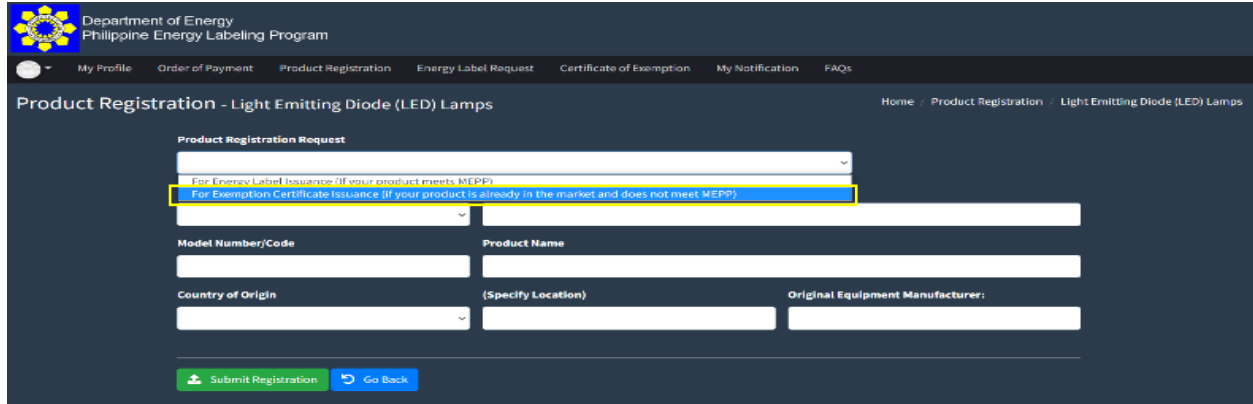
The screenshot displays the 'Energy Label Request - Light Emitting Diode (LED) Lamps' web portal. The interface includes a navigation menu at the top with options like 'My Profile', 'Order of Payment', 'Product Registration', 'Energy Label Request', 'Certificate of Exemption', 'My Notification', and 'FAQs'. The main content area shows registration details for a 'Self-Ballasted Non Directional LED' lamp. Key information includes a star rating of three stars, request date of 23 November 2021, control number LED-0014-000015, and registration date of 23 November 2021. Payment details show a payment reference number of 123, assessment number of 123, amount of 300, and date issued of 17 November 2021. The 'Energy Label Issuance' section provides further details: control number LED-0014-000015-1121, brand name llaw 123, model number 123, issuance year 2021, monthly energy consumption of 3 kWh, ballast type 1000, power output of 9 W, and ballast efficacy factor of 111. The issuance date is 23 November 2021 at 02:13 PM, and the expiry date is 23 November 2022 at 02:13 PM. A download section at the bottom contains icons for 'Energy Label', 'QR Code', 'AI File', and 'Instructions', with the 'Energy Label' icon highlighted by a yellow box. A 'Request Status' dropdown is set to 'Energy Label Issued and Active', and the registration notes indicate 'Approved'. A 'Go Back' button is located at the bottom left.

24. The Energy Label may now be printed and attached to the product or directly printed in the product's packaging (for lighting products).



Request for Certificate of Exemption

1. When requesting for the certificate of exemption of a registered product, select “For Exemption Certificate Issuance”, fill out the form with the required information, then click “Submit Registration”.



Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Product Registration - Light Emitting Diode (LED) Lamps

Product Registration Request

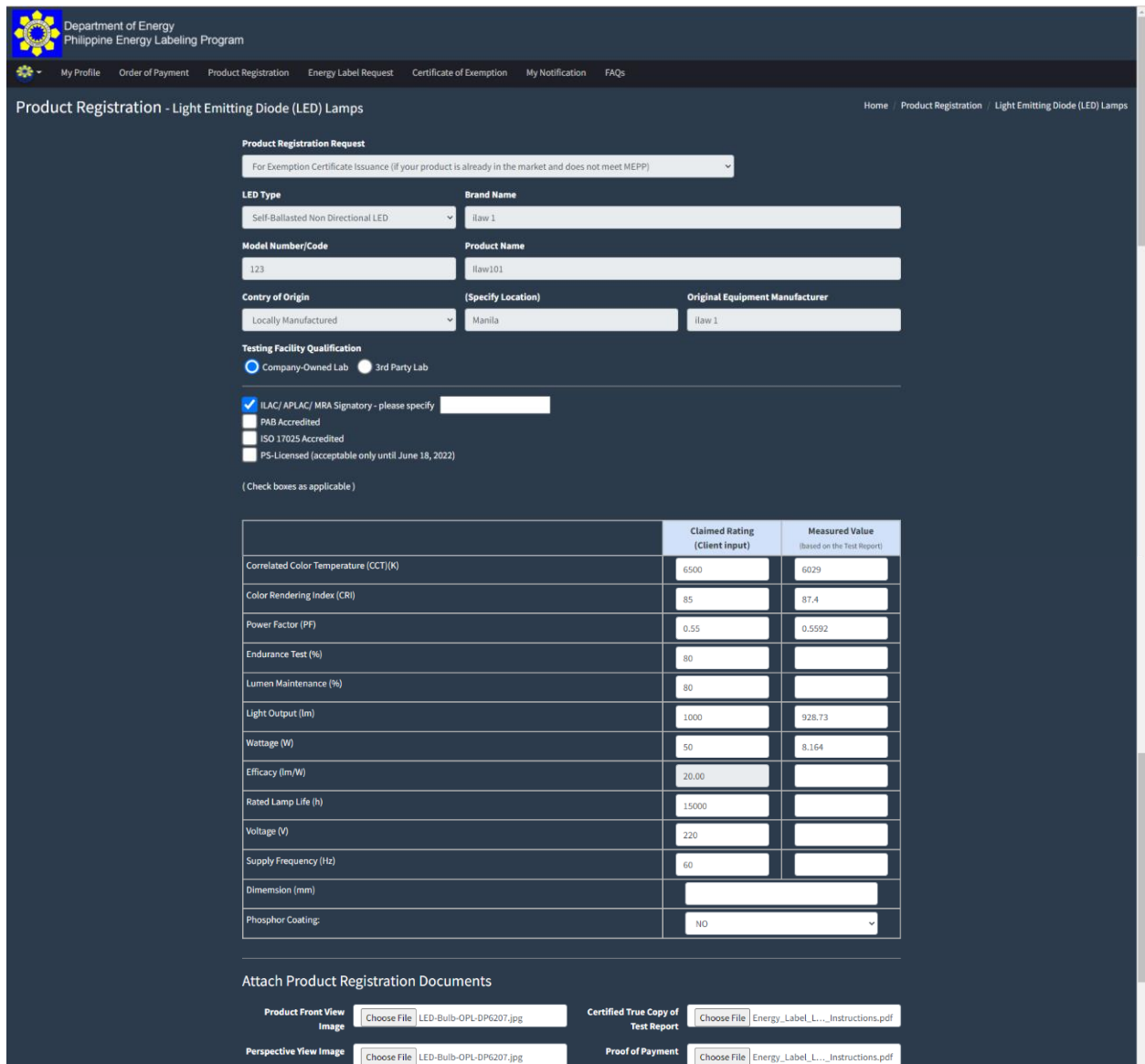
For Energy Label Issuance (if your product meets MEPP)
For Exemption Certificate Issuance (if your product is already in the market and does not meet MEPP)

Model Number/Code Product Name

Country of Origin (Specify Location) Original Equipment Manufacturer:

Submit Registration Go Back

2. Provide the product's information in the required fields then click the “Submit Registration” button.



Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Product Registration - Light Emitting Diode (LED) Lamps

Product Registration Request

For Exemption Certificate Issuance (if your product is already in the market and does not meet MEPP)

LED Type Brand Name

Self-Ballasted Non Directional LED ilaw 1

Model Number/Code Product Name

123 ilaw101

Country of Origin (Specify Location) Original Equipment Manufacturer

Locally Manufactured Manila ilaw 1

Testing Facility Qualification

Company-Owned Lab 3rd Party Lab

ILAC/ APLAC/ MRA Signatory - please specify
 PAB Accredited
 ISO 17025 Accredited
 PS-Licensed (acceptable only until June 18, 2022)

(Check boxes as applicable)

	Claimed Rating (Client input)	Measured Value (based on the Test Report)
Correlated Color Temperature (CCT)(K)	6500	6029
Color Rendering Index (CRI)	85	87.4
Power Factor (PF)	0.55	0.5592
Endurance Test (%)	80	
Lumen Maintenance (%)	80	
Light Output (lm)	1000	928.73
Wattage (W)	50	8.164
Efficacy (lm/W)	20.00	
Rated Lamp Life (h)	15000	
Voltage (V)	220	
Supply Frequency (Hz)	60	
Dimemslon (mm)		
Phosphor Coating:	NO	

Attach Product Registration Documents

Product Front View Image LED-Bulb-OPL-DP6207.jpg

Certified True Copy of Test Report Energy_Label_L...Instructions.pdf

Perspective View Image LED-Bulb-OPL-DP6207.jpg

Proof of Payment Energy_Label_L...Instructions.pdf

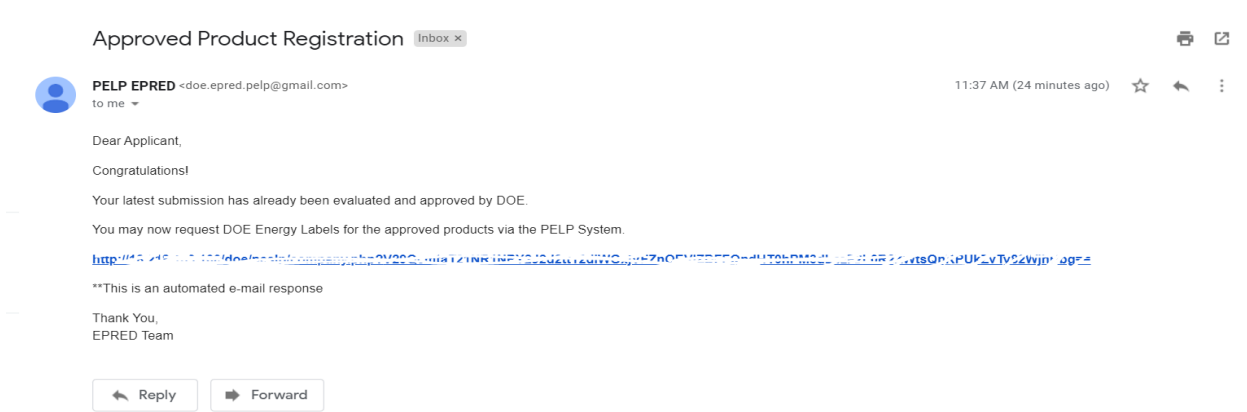
Product Top View Image LED-Bulb-OPL-DPG207.jpg

Product Side View Image LED-Bulb-OPL-DPG207.jpg

Product Back View Image LED-Bulb-OPL-DPG207.jpg

⚠ Maximum Filesize for Uploading of Images is 5MB]
 ⚠ Maximum Filesize for Uploading of Documents is 10MB]

- Once the DOE Evaluator has already approved the request, the applicant will receive an automated email notification on the status of their submission.



- Click the URL provided to be directed to the Product Registration Page and validate the product's information. The applicant may then request for an Order of Payment for the issuance of the Certificate of Exemption by going to the Order of Payment Tab.

Department of Energy
 Philippine Energy Labeling Program

My Profile **Order of Payment** Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Product Registration - Light Emitting Diode (LED) Lamps

Star Rating: Control Number: LED-0014-000018 Registration Date: 24 November 2021

Approved Date: 24 November 2021

LED Type: Self-Ballasted Non Directional LED Brand Name: llaw

Change Front View Image No file chosen

Model No.: 123 Product Name: llaw 1

- Click the "Request Order of Payment for Certificate of Exemption" button, which will direct the applicant to the List of Exempted Products Page.

Department of Energy
 Philippine Energy Labeling Program

My Profile **Order of Payment** Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Order of Payment

Show 10 entries

	Request Date	Status	Request Number	Request Module
<input type="button" value="View"/>	24 November 2021	Issued	ROP-2-0000078-21	Product Registration

- The applicant then selects the product/s they want to apply for exemption then click “Proceed on Selected.”

Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Select Exempted Products Home Certificate of Exemption Request of Payment Select Exempted Products

Show 5 entries Search:

Product Control ID	Brand Name	Product Name/ Model No./Code	Category
<input checked="" type="checkbox"/> LED-0002-000016	notnot 123456	123456	Light Emitting Diode (LED) Lamps
<input checked="" type="checkbox"/> CFL-0002-000001	X Bare 1000	Bare xxx	Compact Fluorescent Lamp (CFL)

Showing 1 to 2 of 2 entries Previous 1 Next

- Once clicked, the applicant will be directed to the page of the items they want to apply for a certificate of exemption. The applicant can either add another product or cancel their application for certificate of exemption. The applicant can then click on the “Submit” button to proceed to the summary of request page.

Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Certificate of Exemption Order of Payment Home Order of Payment Certificate of Exemption

Date Registered: Sep 10, 2021 Name of Company: Sample Office Address: 11

PELP Compliance Representative (PCR) / Payor: ivan Cellphone No.: 11 Landline No.: 11 Email Address: sample.pelp.application@gmail.com

Product	Particular Product	Brand Name	Product Model	Cost	
Light Emitting Diode (LED) Lamps	Self-Ballasted Non Directional LED	notnot 123456	123456	300.00	<input type="button" value="DELETE"/>
Compact Fluorescent Lamp (CFL)	Bare lamp	X Bare 1000	Bare xxx	300.00	<input type="button" value="DELETE"/>
Total				600.00	

- The applicant reviews the items requested for exemption then click the “Confirm Request” button to proceed.

Department of Energy
Philippine Energy Labeling Program

My Profile Order of Payment Product Registration Energy Label Request Certificate of Exemption My Notification FAQs

Summary of Request Home Order of Payment Certificate of Exemption Summary of Request

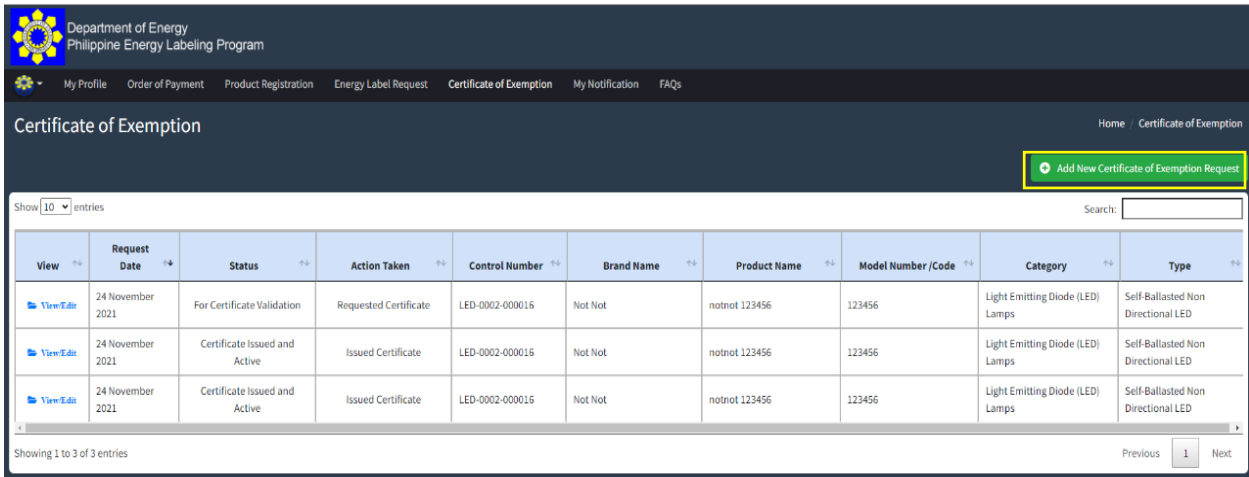
Certificate of Exemption Request of Payment

Product	Particular Product	Brand Name	Product Model	Cost
1 Light Emitting Diode (LED) Lamps	Self-Ballasted Non Directional LED	notnot 123456	123456	300.00
2 Compact Fluorescent Lamp (CFL)	Bare lamp	X Bare 1000	Bare xxx	300.00
Total				600.00

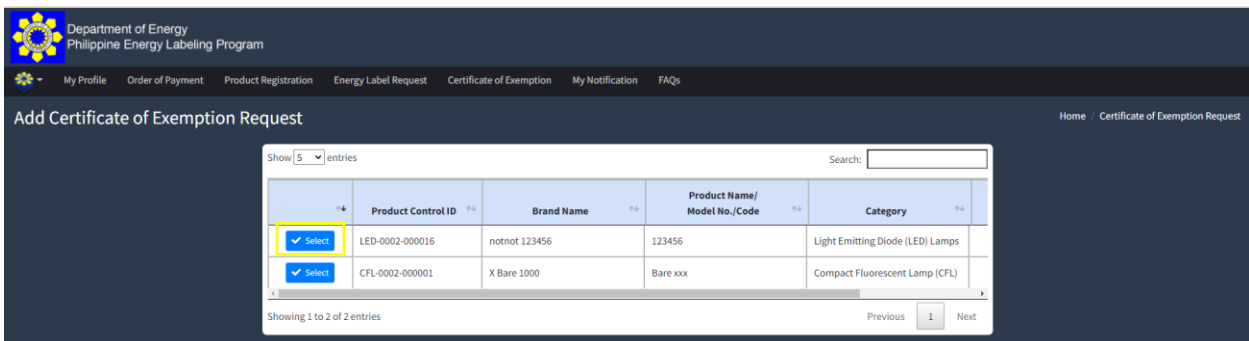
- Once the DOE Evaluator has already issued the Order of Payment for Certificate of Exemption the applicant will automatically receive an email notification containing the bank details of DOE. Once the payment is settled, the applicant may click on the URL provided in the email, which will automatically direct them to the Certificate of Exemption Page.



- In the Certificate of Exemption Page, click on the “Add New Certificate of Exemption Request” button to be automatically directed to the Add Certificate of Exemption Request Page.



- Select the product that will be applied for exemption by clicking the “Select” button.



12. Provide the proof of payment information needed in the Certificate of Exemption Request Page. Once the applicant has already provided the necessary information, click “Submit Request”.

13. After the DOE Evaluator has issued the Certificate of Exemption, the applicant may now view their QR Code and Certificate of Exemption under the “Certificate of Exemption” tab. Just click “View/Edit”.

View	Request Date	Status	Action Taken	Control Number	Brand Name	Product Name	Model Number /Code	Category	Type
View/Edit	24 November 2021	Certificate Issued and Active	Issued Certificate	LED-0014-000019	llaw	llaw 1	123	Light Emitting Diode (LED) Lamps	Self-Ballasted Non Directional LED

14. Once clicked, the applicant can now download the QR Code and the Certificate of Exemption.

