1. AGENCY NAME: **NATIONAL ARCHIVES OF THE PHILIPPINES DEPARTMENT OF ENERGY RECORDS DISPOSITION SCHEDULE** 2. ADDRESS: Energy Center, Rizal Drive, Bonifacio Global City. Taguig, Metro Manila 3. SCHEDULE NO. 4. DATE PREPARED 7. RETENTION PERIOD 5. ITEM NO. 6. RECORD SERIES TITLE AND DESCRIPTION 8. REMARKS Active **Storage** Total OFFICE OF THE SECRETARY RECORDS CONSUMER WELFARE AND PROMOTION **OFFICE** 1 **COMPLAINTS** 2 years 2 years After acted upon / settled 2 **CONSUMER WELFARE MONTH ACTIVITIES FILES** 1 year 1 year **Event Programs Speaker Profiles** 3 **DIRECTORIES OF ENERGY STAKEHOLDERS** 1 year After updated **ENERGY RELATED EDUCATIONAL MATERIALS** 1 year Brochures / Leaflets / Pamphlets / Posters 5 **SPEECHES** PERMANENT INTERNAL AUDIT OFFICE 6 **AUDIT FILES** Audit Reports 10 years 5 years 5 years External **Electricity Sales Audit of Power Plants/Generation Companies** Financial Audit of Completed Projects under ER 1-94 Internal. Fuel Consumption Performance Evaluation of **Annually Contracted Services Performance Evaluation of DOE Offices Audit Working Paper** 5 years 3 years 2 years 2 years **Letter of Engagement** 2 years 1 year **Monitoring Sheets** 1 year Status of Projects Administered by DOE, **NPC and IPP Summary of Deferred Contributions** under ER 1-94 **AUDIT PROCEDURES/GUIDELINES**

IMPORTANT: Pursuant to Section 18, Article III, RA 9470 s. 2007, "No government department, bureau, agency and instrumentality shall dispose of, destroy or authorize the disposal or destruction of any public records, which are in the custody or under its control except with the prior written authority of the Executive Director."

5. ITEM	6 RECORD SERVES THE AND DESCRIPTION		TENTION PI	RIOD	
NO.	6. RECORD SERIES TITLE AND DESCRIPTION	Active	Storage	Total	8. REMARKS
	INVESTMENT PROMOTION OFFICE		İ		·
0	FINODALIA				
8	ENDORSEMENTS	2 years		2 years	
	Board of Investment	1.			
	Certificate of Indorsement				
	Energy Project Financial & Technical]		·
-	Details]		·
	Department of Justice]		
	Certificate of Indorsement	1			
	List of Foreign Employees			·	
	Project Profile		j		
9	FUPPOV COMPANION		4.7 19280		
9	ENERGY COMPANY PROFILES	1 year		1 year	
40					
10	ENERGY INVESTMENT KITS	1 year		1 year	
					·
11	ENERGY INVESTMENT PROMOTION FILES	1 year		1 year	
	Feedback	3.70			
	Invitation		1		•
12	FNPOV NUFETONAL ALLE ALLE ALLE ALLE ALLE ALLE ALLE A				
12	ENERGY INVESTORS' GUIDEBOOK	1 year		1 yeår	2
	ENERGY RECOURAGE DESCRIPTION		į		
	ENERGY RESOURCES DEVELOPMENT				
	BUREAU RECORDS				
	PETROLEUM RESOURCES AND				
	DEVELOPMENT DIVISION	44,647.4			
			÷		
13	AEROMAGNETIC MAPS	P	I ERMANE	 NT	
				i 	
14	ANALYSIS/STUDIES	P	I ERMANE	I N T	
	Petrographic Analysis/Study			· ·	
	Reservõlt Fluid Study				
	Source Ruck Analysis and Ingenous Petrology of				·
*	SideWell Core			1	
	Well Testing Analysis and Interpretation	İ		,	
			ľ		·
15	APPLICATIONS FOR PETROLEUM SERVICE	-			'
	CONTRACTS				
	Approved	3 years	2 years	5 years	To be filed with appropriate
					records series
	Disapproved	3 years		3 years	
	01177			1	
16	CHARTS	P	ERMANE	N T	
	Data Summary Log				
	Micropaleontological Analysis			,	
	Palynological Analysis		1		RELEASEI
17	DOULING FILES	1	1		JAN 2 5 2013 (LA
17	DRILLING FILES			1	
	Daily Bulletin	1 year	 	1 year	1201316
	Formation Test Data		ERMANE	í	
	Montage	j P	ERMANE	. [14]	The state of the s

5. ITEM	C DECORD CERTS THE AND THE	7 R	TENTION PE	RIOD	
NO.	6. RECORD SERIES TITLE AND DESCRIPTION	Active	Storage	Total	8. REMARKS
	Notices	2 years]	2 years	After acted upon
[Intention to Abandon Well	.		a jours	Arter acted upon
1	Intention to Drill				
	Plans/Programs	5 years		5 years	
	Prognosis	-	! Ermanei		
	Registered Sub-contracts Agreement with	5 years	-		
	Service Contractors	3 years		5 years	,
Í		,			
18	MANUALS/PROCEDURES	ь	I I Ermanen	J.T.	Other contes on he
	Drilling		E	• '	Other copies can be
	Emergency Response]		disposed of 2 years after updated.
	Seismic				upuateu.
					·
19	PETROLEUM SERVICE CONTRACTS	Р	! Ermánet	ат	
		.			
20	PETROLEUM SERVICE CONTRACTOR FILES	3 years	2 years	5 years	After renewed / cancelled /
	Acknowledgement Letter	المدرد ا		- ,0010	expired
	Performance Bond				
1	Request for Sub Phase Extension				
				`	
21	PROJECT PROPOSALS FROM APPLYING	P	ı ERMANEI	vT ·	If implemented, otherwise,
	AND CURRENT SERVICE CONTRACTORS	ala.			dispose after 5 years
22	REPORTS				
	Biostatigraphy Interval	P	ERMANE	N T	•
	Core Description	P	ERMANEI	NT	
•	Drillship Satellite Positiöning	3 yéárs	2 years	5 years	
	Evaluation	P	ERMANE	NT	
	Geological Evaluation				
	Hydrocarbon Potential				
	Final Well Completion	P	ERMANE	N T	
- 1	Formätlön Testing Service	Р	ERMANE	NT	
	Gas and Water Analysis	P	ERMANE	NT	
	Production	P	ERMANE	NT	
	Progress	P	ERMANE	NT	
			1		
23	SURVEYS	P	ERMANE	N T	
	Drilling				
	Selsmic Velöcity Sútvey				
	Well Velocity Survey and Calibrated Log Data			į į	
	Seismic				
	Marine Mammal			1	
	Navigation			_	Section of the first section of the
	Observation Logs				RELEASEL
	004/ AND NUOLES				JAN 2 5 2019 CM.
	COAL AND NUCLEAR MINERAL				12011314
	RESOURCES DEVELOPMENT DIVISION			1	1 COMPANY
24	APPLICATIONS FOR COAL OPERATING CONTRACTS			,	
	Approved	3 years	2 years	5 years	To be filed with appropriate
					records series
	Disapproved	3 years		3 years	

5. ITEM	& DECORD SERVE THE PARK DECORDS	7. RI	TENTION PE	RIOD	
NO.	6. RECORD SERIES TITLE AND DESCRIPTION	Active	Storage	Total	8. REMARKS
		 			
25	COAL OPERATING CONTRACTS (COC)		·		
	Development / Production	P	Ermanei	NT	
	Exploration		ERMANEI		·
	Sub-contract with COC Holders	•	1		
		4.			
26	COAL OPERATING CONTRACT HOLDER FILES	3 years	2 years	5 years	After renewed / cancelled /
	Accident Investigation			,	expired
	Performance Bond				5,4
	Progress / Accomplishment				
	Safety Monitoring				·
27	COAL PROJECT RECORDS	Р	ERMÂNE!	! N T	if Implemented, otherwise,
					dispose after 5 years from
·	•				date of record
28	ENDORSEMENTS TO THE PHILIPPINE NATIONAL	2 years	2 years	4 years	
	POLICE (PNP)		789 3723 33	: 1 702.10	
	Foreman's Blaster's Permit		PARTS OF	9. 25	
	Possess and Purchase Explosives				
٠.,					• •
29	PERMITS	3 years	2 years	5 years	After renewed / expired
	Export/Import Coal				in the second se
İ	Safety Engineer/Inspector				
	Small Scale Coal Mining	447			
30	REPORTS				
	Annual	P	ERMANE	NT	
	Coal Potential Area Evaluation	þ	ERMANE	NT	
	Mine Performance Evaluation	177	2 years	5 years	
	Production of COC Holders/Sittal! Scale	3 years	2 years	5 years	After incorporated in the
	Permittees (Monthly)				Annual Report
		2			
	RENEWABLE ENERGY MANAGEMENT				
	BUREAU RECORDS	1	1		
	SOLAR AND WIND ENERGY MANAGEMENT				
	■ (資本) (資本) (資本) (日本) (日本) (日本) (日本) (日本) (日本) (日本) (日				·
	DIVISION				
				T.	THE TO E TO A STREET TO
31	AFFILIATED RENEWABLE ENERGY CENTER			1.	RELEASED
	(AREC) FILES	_		<u> </u>	table on one
	Memorandum of Agreement and Amendments	1	ERMANE		ncololed
	Memorandum of Undertaking	· · P	ERMANE	N I	12001010
	Technical/Financial Reports				· · · · · · · · · · · · · · · · · · ·
	Annual	1	ERMANE		Affect appropriate dis-
	Quarterly	2 years		2 years	After consolidated in
					the Arinual Report
**					
32	APPLICATIONS FOR SOLAR / WIND ENERGY				
	SERVICE CONTRACT		1 .		
	Approved	3 years	2 years	5 years	To be filed with appropriate
					records series
	Disapproved	3 years		3 years	

5. ITEM	B DECORD SERVED TITLE AND DECORD	7. RF	TENTION PI	RIOD		
NO.	6. RECORD SERIES TITLE AND DESCRIPTION	Active	Storage	Total	8. REMARKS	
33	ACCREDITATION FILES	3 years	2 years	5 years		
	Manufacturers, Fabricators and Suppliers of RE	.]	. •		\	
	(Renewable Energy) Equipment and	1	,			
	Components					
34	DEVELOPER FILES					
34	•	3 years	2 years	5 years	After renewed / cancelled /	
	Annual/Quarterly Progress				expired	
	Certificate of Registration Performance Bond				-	
	··· =				·	
	Reportorial Requirements of Service Contract					
35	FIELD REPORTS	0				
	Assessment (Viability / Feasibility)	2 years		2 years		
·	Physical Inspection (Site Assessment)	. '	•		•	
	Monitoring	•				
	Technical Assistance		,	i		
		The grade				
36	SOLAR AND WIND ENERGY PROGRAM	P	I ERMANE	j Nit	if implemented, otherwise,	
•				i i	dispose after 5 years from	
		14.			date of record	
	Reports				2	
	Narrative	P	I ERMANE	NT :		
	Quarterly/Semestral	2 years		2 years	After consolidated in the	
				'	Annual Report.	
			ł			
1	Status	2 years	<u> </u>	2 years		
	Technical	2 years		2 years	,	
	a like wing	3]		
37	RESEARCH AND DEVELOPMENT FILES	P	ÊRMANE	NT I		
	Research Päpers/Studies		1			
38	RURAL ELECTRIFICATION PROJECTS	•				
	Project Accomplishment/ Completion	5 years	5 years	10 years		
	Commercialization	J yours	o jours	10,000		
	Profitotion				, .	
	Technology		1		•	
	Survey of Rural Energy Household Level	3 years	2 years	5 years	After encoded in the	
					database	
			1			
39	SOLAR / WIND ENERGY SERVICE CONTRACTS	5 years	5 years	10 years	After expired / terminated	
	DIOMACC ENEDGY MANAGEMENT					
	BIOMASS ENERGY MANAGEMENT				A 14 14-14	
	DIVISION				RELEASE	
40	ACCREDITATION FILES	2 22000	2 years	5 years	2013 (40	
40	ACCREDITATION FILES	3 years	2 years	Joans	WHICH WALLS	
	Biofuels Manufacturers / Suppliers of RF Equipment				100010100 :	
	Manufacturers / Suppliers of RE Equipment					
41	APPLICATIONS FOR REGISTRATION FOR OWN USE					
-TI	Approved	3 years	2 years	5 years	To be filed with appropriate	
	- Approximation of the control of th				records series	
	Disapproved	3 years		3 years		

5. ITEM	6 PECODO CEDIFO TIVE AND THE	7 91	TENTION PI	RIOD	
NO.	6. RECORD SERIES TITLE AND DESCRIPTION	Active	Storage	Total	8. Remarks
40	Diox.			, uui	
42	BIOMASS RENEWABLE ENERGY OPERATING	5 years	5 years	10 years	After expired / terminated
	CONTRACTS (BREOC)			. *	and any total and the same and
43	DOCITION DADEDS (COMPANY)				·
13	POSITION PAPERS / COMMENTS	P	ERMANE	NT	Other supporting documents
	(Blofuels / Blomass)				can be disposed of after
:	Enacted Law				5 years
	Proposed Bills (House / Senate)				
44	PROJECT PROPOSALS				
	THO TO THE TOTALS	H P	ERMANE!	NT	If Implemented, otherwise,
					dispose after 5 years from
					date of record
45	REPORTS				
,,,	Annual				
	Monitoring	1	ERMANE		
	Monthly / Quarterly	2 years 2 years		2 years	
	Resource Assessment	3 years		2 years	
		3 years	2 years	5 years	
46	RESOLUTIONS OF NATIONAL BIOFUELS	A Sales Di	 ERMANE		•
	BOARD (NBB)		ERWANEI 	NTI VA L	
	Sortio (IISS)		·		
	ENERGY UTILIZATION MANAGEMENT				en en en en en en en en en en en en en e
					N. C. C. C. C. C. C. C. C. C. C. C. C. C.
	BUREAU RECORDS				
					•
	ENERGY EFFICIENCY AND GONSERVATION				·
	DIVISION	40.7			
47	NATIONAL ENERGY EFFICIENCY AND	P	ERMANE	NT.	if implemented, otherwise
	CONSERVATION PROGRAM (NEECP)			ľ	dispose after 5 years from
				:	date of record
		3			
48	REPORTS				'
	Boller Efficiency Test	2 years		2 years	
	Dally Fliël and Steam	2 years		2 years	•
	Energy Audit and Feedback	P	ERMANE	NT	•
	Energy Censumption			l	
	Annual An	•	ERMANE	•	
	Monthly / Quarterly	5 years		5 years	. ·
	Energy Monitoring	5 years		5 years	
49	REQUESTS FOR ENERGY AUDIT	1 year		1 year	After acted upon
50	TECHNICAL INQUIRIES ON ENERGY	dvesse		2 years	·
บบ	CONSERVATION EQUIPMENT	2 years		∠ years	
	CONSENSATION EQUIPMENT	,			RILLASED
51	TECHNOLOGY PROMOTION AND ASSESSMENT				9913
~~	Annual Conservation Program	5 years		5 years	13/10
	Monitoring and Evaluation Report on Energy	_	ERMANE		MO113 les
	Consumption of industries	' '	1		
•			1.		i
•	Quarterly Energy Consumption	5 years		5 years	<u>'</u>

5. ITEM	6. RECORD SERIES TITLE AND DESCRIPTION	7. RE	TENTION P	ERIOD	
NO.	or upposite oruges thre was nestricing	Active	Storage	Total	8. REMARKS
	ALTERNATIVE FUEL O AND PARTS				
	ALTERNATIVE FUELS AND ENERGY				
	TECHNOLOGY DIVISION				
52	ACCOMPLISHMENT REPORTS	_		_	
-	Account Figure M. KELOKI2	5 years		5 years	After incorporated in the
				1	Phil. Energy Plan
53	ALTERNATIVE FUEL ACCREDITATION FILES	3 years	2 years	5 years	After renewed / terminated
54	COMPANY PROFILES	2 years		9,,,,,,,	
		2 years		2 years	
55	EMERGING TECHNOLOGY FILES	3 years	2 years	5 years	
	Assessment of New Technology		āv.		
	Materials on Emerging Technologies	1			ł
	Presentation Materials on Emerging Technologies			}·	
56	FEASIBILITY STUDIES ON NEW TECHNOLOGIES	A Care		<u> </u>	
30	I CHOIDILITY STOVIES ON REW TECHNOLOGIES	3 years	2 years	5 years	
57	LISTS	3 years	2 yèàrs	5 years	After updated
	Auto-Liquified Petroleum Gas (LPG) Service				
	Stations				
	Auto-LPG Taxi Fleets			(a) (b) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c	
	Compressed National Gas (CNG) Bus Operators				
58	BAINLITTE OF SAFETINGS		_	ļ	
20	MINUTES OF MEETINGS Project Review Committee	3 years	2 years	5 years	
	Technical Planning and Review Committee				
	Technical Working Group	16-12-			4
59	PROGRAMS	P	ERMANE	NT	if implemented, otherwise,
	Auto-LPQ				dispose after 5 years from
	Clean Dévelopment Mechanism	*** ***		ļ	date of record.
	Electric Vehicles				
	Natural Gas Vehicle Program for Public Transport			Ì	
	(NGVPkT)				
60	SURVEYS OF REGISTERED VEHICLE/EQUIPMENT	4		4	After data have been
OU	USERS BY BARANGAY/MUNICIPALITY	1 year		1 year	tabulated and encoded in
	PROVINCE/REGION				the database
		1			
	OIL INDUSTRY MANAGEMENT BUREAU			1	
	RECORDS			1	
]
	OIL INDUSTRY COMPETITION AND				[]
-	MONITORING DIVISION			,	
61	ACCREDITATION TO THE FIFE BIOETHANCE	1			
91	ACCREDITATION TO THE FUEL BIOETHANOL PROGRAM			ļ	REL
	Application	3 years	2 years	5 years	11 11 11 11 11 11 11
	Certificate of Accreditation		ERMANI	•	2013 KLO[13/45
ı	Oblitionio di risologianioni	'			Collola
62	ACKNOWLEDGEMENT OF NOTICE TO IMPORT /	2 years		2 years	
	EXPORT OIL WITH SUPPORTING DOCUMENTS		1		·

5. ITEM	6. RECORD SERIES TITLE AND DESCRIPTION	7. R	TENTION PE	RIOD	
NO.	OLINES THEE ARD DESCRIPTION	Active	Storage	Total	8. REMARKS
63	ADDI IOATIONO FOR PROJECT	·			
บง	APPLICATIONS FOR REGISTRATION TO ENGAGE	1	1.		
	IN THE OIL BUSINESS				·
	Full-compliant	P	ERMANEI	NT	
	Non-compliant	3 years		3 years	
		•			
64	COMPANY PROFILE OF OIL INDUSTRIES	2 years		2 years	After updated
65	PETROLEUM PRODUCTS PRICE UPDATES				
	Adjustment) · P	ERMANEI	N T	
-	Notice				•
	1101100				
66	REPORTS		.A.		
. "	Oli Statistical	2 years		2 years	Consolidated reports
					are permanent
	Petroleum Products Inventory (Weekly/Monthly)				·
					·
67	REQUESTS FOR THE ISSUANCE OF DOE ENDORSEMENT	2 years	98.	2 years	After acted upon
	BOI Registration / Incentive Availment		fice. M		-
	SEC Registration to Engage in Business			Algorithms (C)	
		i ita	14 (a)	le lite - Stelled	
	OIL INDUSTRY STANDARDS AND				
	MONITORING DIVISION	inter-			9
İ		V.	; 	-	
68	ACKNOWLEDGEMENT OF NOTICE TO IMPORT				
ا ت	WITH SUPPORTING DOCUMENTS	2 years		2 years	
	Additives				
	Lubes				
	1996 A			:	
i	Specialty Products				
		1.00	7. ·		·
69	APPLICATIONS FOR REGISTRATION WITH	2 years		2 years	·
	SUPPORTING DOCUMENTS	i,			·
	Import Additives, Lubes and Specialty	Ž.			
. 1	Products				
	Engage in Used Oil Recycling			•	
	Füll-compliant	P	ERMANE	N T	
	Non-compliant	3 years		3 years	
•					
70	DEPOT PROFILES	2 years		2 years	
-					
71	FUEL ADDITIVES ACCREDITATION / REGISTRATION FILES				
	Application	3 years	2 years	5 years	
	Certificate				
	Permanent	P	ERMANE	NT	
	Provisional	3 years	2 years	5 years	
	Memorandum of Approval	Р	ERMANE	• .	ROFT BY A CTENT
!					RELASED
72	PHILIPPINE NATIONAL STANDARDS (PNS)	P	ERMANE	NT s	All 20 Zoll
	Petroleum Product			[- 1-	12011016
	Process and Facilities	1]]	F. A. S. C. C. C. C. C. C. C. C. C. C. C. C. C.
					. 25
73	PNS DELIBERATION FILES	3 years	1	3 years	After approval /
	Comments on National Circulation	-,541.5			promulgation of the
	Minutes of the Meeting	.]]	standards
	Notices of Meeting	1	Ì	· ·	

5. ITEM	C Proops error	7 5	TENTION -		
NO.	6. RECORD SERIES TITLE AND DESCRIPTION	Active	ETENTION P		8. REMARKS
		Active	Storage	Total	
74	POSITION PAPERS / COMMENTS (Standards)	P	I Ermane	(N T	Othor suppositions to
	Enacted Law		 	1	Other supporting documents
	Proposed Bills (House / Senate)		}		can be disposed of 5 years
					after the law has been
75	REPORTS				amended
	Monitoring	2 years			
	Denaturing of Bio-ethanol	2 years		2 years	Consolidated Reports are
	Petroleum Product Quality Monitoring	1 <u>1</u> .			permanent
	Sampling and Inspection of Facilities	1 1		•	
	Statistical (Lubes, Additives and Biofuels)	2 years		0	
.		2 years		2 years	
76	REQUESTS FOR THE ISSUANCE OF DOE ENDORSEMENT	2 years	1	0	
Ì	SEC Registration to Engage in Business	2 years		2 years	After acted upon
					,
ļ	RETAIL MARKET MONITORING AND		V. 76.	,	
Ì	SPECIAL CONCERNS DIVISION	e de la companya della companya della companya de la companya dell	(d)		
	SPECIAL CONCERNS DIVISION				
77	CARPA			7 19.	
	CASES	. 2 years	1 h	2 years	Original copies filed and
1	Decisions/Orders/Resolutions	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		()	maintained by the Legal
]	Liquid Petroleum Products Case Folders				Services
ľ	Liquified Petroleum Gas Case Folders				
- <u>-</u> -				·	
78	INDUSTRY PLAYERS FILES	5 years	5 years	10 years	After termination of
	Registration to Engage in the LPP / LPG				dealership agreement
	Retailing Business with Certificate of	P. Carlotte			except for records which
}	Compliance (COC) / Ständards Compliance				are transferable to the
İ	Certificate (SCC) and Silpporting Documents				new dealer.
			y.		
79	PETROLEUM PRODUCT PRICE MONITORING TABLES	3 years		3 years	Consolidated records are
					permanent
80	poerriosi filifico (poerregues - historia				
04	POSITION PÅPERS/COMMENTS (Retailling) Enacted Laws	P	ERMANE	NT	Other supporting documents
	Proposed Bills (House / Senate)]	·		can be disposed of 5 years
	Proposed Bills (nouse / Senate)			,	after the law has been
	FORTING STATE OF THE STATE OF T				amended
81	DDOODAMS		<u> </u>	<u> </u>	1
91	PROGRAMS	P	ERMANE	N T	If implemented, otherwise,
	Gasoline Station Training and Loan Filmd (GSTLF)	}			dispose after 5 years from
	Memorandum of Agreement (MOA) Oll Deregulation Management				date of record
	on peregulation Management				
82	REPORTS	2 2000	2 20000	E vaces	
	Calibration	3 years	2 years	5 years	
	Field Inspection				1
	rieta hispection	•		•	
83	REQUESTS FOR THE ISSUANCE OF DOE ENDORSEMENT	2		2	After acted upon
63		2 years		2 years	After acted upon
	SEC Registration to Engage in Business				l .
	NATIONI CAC MANAGEMENT DURGOOM	1	1		
	NATURAL GAS MANAGEMENT DIVISION	1			RELEASE
			<u> </u>	<u>.</u> .	JAN 2 5 2013
84	GUIDELINES ON NATURAL GAS	· P	ERMANE 1	N T 1	DAM & V =
	MATURAL CAG IMPRAGENTATION AND AND AND AND AND AND AND AND AND AN	_	<u> </u>		1 (2011) les
85	NATURAL GAS INFRASTRUCTURE / FACILITIES	P	ERMANE	NT.	5 T
·	AND SUPPLY FILES	<u> </u>	<u> </u>	<u>.</u>	

. ITEM	8. RECORD SERIES TITLE AND DESCRIPTION	7. RI	ETENTION PI	RIOD	n presente
NO.		Active	Storage	Total	8. REMARKS
ì					,
	Application to Construct, Operate, Maintain,				·
i	Rehabilitate, Expand and Modify (COMREM)	•			
	Natural Gas Infrastructure / Facilities and	ļ			
	Gas Supply	ĺ			
	Evaluation		1.		
	Memorandum of Agreement / Understanding				•
	Permit				
ļ	Reportorial Requirements				,
İ	Safety Inspection/Supervision				
					`
86	NATURAL GAS PROGRAMS	P	ERMANE	NŢ	If implemented, otherwise,
	Capacity Building		143]	dispose after 5 years from
	Expanded Use of Natural Gas	Ì	4. (i)		date of record
· }	Infrastructure Development		51,37 - 1865 -		
}	Market Development				•
	Supply Expansion	A9000			
					•
87	NATURAL GAS PROJECTS	P	ERMANE	NT	If implemented, otherwise,
	Feasibility Studies	45 Ku.	The state of		dispose after 5 years from
	Master Plan				date of record
	Memorandum of Agreement				windows and the second
	Memorandum of Understanding		:		e Buk
	Technical Assistance	7960 7960		1.	
	Terms of Reference	y h			
	Terms of Reference				
88	POSITION PAPERS / COMMENTS (Nåtural Gas)		 Permane	NT	Other supporting documents
	Enacted Law	(数型) (1) (1) (1) (1) (1) (1) (1) (1) (1) (1	'ERMANE	1	can be disposed of 5 years
	*************************************	16.03.24	i.		•
	Proposed Bills (House / Šenate)			, ,	after the law has been
				1	amended
89	PROCEEDINGS/MINUTES OF THE MEETINGS		1	1	
00	Bilatéral		I PERMANE	NT	
	International Cooperation	15 1.5	PERMANI		
	Steeling Committee	1. **	PERMANI		
	Technical Working Group	3 years	•	7 years	
	Lecturical Motiving Atomb	3 years	4 years	1 90015	
		[1	
90	REPORTS	<u> </u>	1 '_	1	
	Natural Gas Möllitoring	3 years	4 years	7 years	
	Average Gāš Pricē		1		1
	Gas Power Plant Daily Operation		İ		·
	Gas Situationer	ļ	1		i .
	Annual		PERMAN	ENT	
	Semestral	3 years	s 2 years	5 years	After consolidated in the
	Natural Gas Utilization	3 years	s 2 years	5 years	Annual Report
	Wateral Gas Collization	J Joan	2,000		
91	TECHNICAL REFERENCE MATERIALS	5 years	s 5 years	10 years	
92	TECHNICAL STANDARDS		PERMAN	ENT [-	RPIPASEL
	Ancillary Facility	1	1		
	Distribution Code				N 2 5 2013 (A)
	Distribution Related Facility				און מוח נו
	Supply Code				KLOW LES
					1.5
	Transmission Code	l l	i		

. ITEM	6. RECORD SERIES TITLE AND DESCRIPTION		TENTION PE	RIOD		
NO.	The state of the s	Active	Storage	Total	8. REMARKS	
	INFORMATION TROUBLE CONTRACT		,			
	INFORMATION TECHNOLOGY AND					
	MANAGEMENT SERVICES RECORDS					
	INFORMATION TECHNOLOGY DIVISION					
02						
93	COMPUTER AND NETWORK/ INTERNET USAGE	Pi	ERMANE	NT		
	POLICIES		:			
94	INFORMATION / DATABASE SYSTEM SERVICE					
VT .	Inventory List of IS / DB System	1.		_		
	System Development	1 year		1 year	•	
	Application Systems Design	PI	ERMÁNE!	NT	·	
	Business Rules / Operating Procedures					
	Project Notification / Status Report (E-mail)					
	Sample Outputs / Reports				,	
	Systems / Database Program Source Codes					
	Terms of Reference (TOR)					
	System User's / Administrator's Manual	PI	ERMÁÑE	NŤ		
			,			
95	NETWORK SERVICES FILES					
	Certification of Internet Services	1 year		1 year		
	Contract of DOE-Internet Service Provider (ISP)	5 years		.5 years	After renewed / terminated	
	DOE Network Diagram	.			and finally settled	
	Inventory of DOE LAN ICT equipment	1 year	Ì	1 year	After superseded	
	LAN Advisories	1 year 1 year	,	1 year 1 year	After superseded	
	Network User's / Admin ištra tor's Manual		! Ermane			
	Request for Network Services	1 year		1 year		
	Terms of Reference (TOR) for ISP	1 year		1 year	After service is bidded	
					out successfully	
			ļ'			
96	REQUESTS	2 years		2 years	After acted upon	
	Application Development / Web Page / Web					
	Posting System and Network Services /	İ				
	System Development					
0.7	WEB SERVICES FILES			1	·	
97	Certification / Notification of Postings (E-mail)	1 year		1 year	·	
	oetaneaton/ notification of rostings (c-mail)	1 year		1 year	The state of the s	
	INFORMATION SERVICES DIVISION	,			RELEASE	
					1 1 1 5 2013 CA	
98	AREA SURVEY RETURNS	P	ĖRMANE	NT	1210113145	
	Maps					
•	Technical Description					
				\		
99	COMPUTER MAINTENANCE SERVICE AGREEMENTS	5 years		5 years	After terminated	
100	EVENT DOCUMENTATION ACTIVITIES FILES		 ERMANE	NT		
TUU	Photo/Still images		I	1	•	
	Video			1		
101	INFORMATION AND COMMUNICATION TECHNOLOGY	2 year	1	2 years	After updated	
	(ICT) TECHNICAL SPECIFICATIONS	1	1			