

# ANNEX D: Bidding Data, Forms, and Templates

## 1. Registration of Qualified Suppliers

- 1.1. Interested Qualified Suppliers shall fill out the Registration Form (Annex D1)
- 1.2. Templates for the following documentary requirements for registration shall be observed:
  - 1.2.1. Letter of Intent (Annex D2)
  - 1.2.2. Affidavit of Undertaking of no legal impediment (Annex D3)

## 2. Auction Proper

The Qualified Bidder shall input the information listed in the Bid Form (Annex D4) in the online bidding platform user interface or in the Bid Form itself should the Auction Proper be held physically.

## 3. Bid Bond and Performance Bond

Bid Bond/ 90 days validity period	PHP 1,000,000.00/MW
	PHP 1,000,000.00 for 1MW and below
Performance Bond	20% of Project Cost <sup>1</sup> / MW x Capacity Offer in MW but not less than PHP5,000,000.00/MW

## 4. Post-Auction Requirements

The required GEA Affidavit of Undertaking to deliver the offered capacity on the committed date shall follow the prescribed template (Annex D5)

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<sup>1</sup> Project Cost shall refer to the cost of the project per technology used in the computation of GEAR price in Philippine pesos.



## GREEN ENERGY AUCTION – 2 REGISTRATION FORM

PROJECT INFORMATION	
Project Name	
Project Phase/Unit No.	(Please ensure that this Phase/Unit is separately metered among its Phases/Units)
Project Location	
Grid	(Luzon, Visayas, Mindanao)
RE resource type and technology used	(Options are based on the Notice of Auction)

COMPANY INFORMATION	
Qualified Supplier (Name of Company/ RE Developer)	
Registered Business Address	
Telephone No. (Business)	+63 (Area Code) (8-digits phone number)
Company President Email address Mobile No.	
Authorized Representative Email address Mobile No.	(shall be the authorized bidder whom be given a specific user ID in the electronic bidding platform)
Alternate Representative Email address Mobile No.	(in case of emergency)
Authorized Observer (1) Email address Mobile No.	(shall be the authorized observer during the Auction Proper and Opening of Bids)

The undersigned hereby certify that the above information is true and correct.

(Signature over printed name)  
Authorized Representative



## **GREEN ENERGY AUCTION – 2 LETTER OF INTENT TEMPLATE**

(Company Letterhead)

(Date)

**FELIX WILLIAM B. FUENTEBELLA**  
Chairperson  
GEA Bids Evaluation and Awards Committee  
Department of Energy

Subject: **Letter of Intent to Apply for Green Energy Auction – 2**

Dear Undersecretary:

We wish to express our intent to participate in the Green Energy Auction (GEA) - 2 for the (Project Name) (Phase/Unit No.) located in (Project Location).

Enclosed are the registration requirements including the duly notarized Secretary's Certificate authorizing the undersigned to represent the company, sign documents related to the GEA, and formally respond to all matter concerning the auction process.

Thank you.

Very truly yours,

(Signature over printed name)  
Authorized Representative  
Company

Address:  
Email:  
Mobile No.:

Date:

REPUBLIC OF THE PHILIPPINES )  
\_\_\_\_\_ ) S.S.

**TEMPLATE AFFIDAVIT OF UNDERTAKING  
(NO LEGAL IMPEDIMENT)**

I, **(Qualified Supplier's Authorized Representative)**, of legal age, duly authorized for this purpose by **(Qualified Supplier)** under Board Resolution No. \_\_\_\_\_, Series of \_\_\_\_\_, with office address at **(Registered Business Address)**, after having been duly sworn in accordance with law, hereby depose and state:

1. That I am the **(specify designation)** of **(Qualified Supplier)**, a corporation duly organized and existing under and by virtue of the laws of the Philippines;
2. That **(Qualified Supplier)** is an RE Developer for the **(Project Name) (Phase/Unit No.)**;
3. That **(Qualified Supplier)** intends to participate in the Green Energy Auction Program (GEAP) of the Department of Energy and offer the capacity of the **(Project Name) (Phase/Unit No.)**;
4. That the offered capacity is Renewable Portfolio Standards-eligible and qualified under Section 6.1 of the GEAP Guidelines;
5. That **(Qualified Supplier)** has no legal impediment, such as the existence of a power purchase agreement/power supply agreement with any Distribution Utility or other off-takers at the time of the target supply Delivery Commencement Date, which may impair the eligibility of the **(Project Name) (Phase/Unit No.)** to qualify under the GEAP Guidelines as well as the auction's Terms of Reference; and in case a legal impediment subsequently arise, **(Qualified Supplier)** shall notify the Department of Energy within five (5) calendar days from the existence of such legal impediment; and
6. That I am executing this affidavit to affirm and attest to the truthfulness of all the foregoing for and on behalf of **(Qualified Supplier)**.

IN WITNESS WHEREOF, I hereby affix my signature this \_\_\_\_\_ in \_\_\_\_\_.

\_\_\_\_\_  
Affiant

**SUBSCRIBE AND SWORN** to before me, this \_\_\_\_\_, affiant exhibiting to me **(his/her)** (CTC/Passport/Government Issued ID) No. \_\_\_\_\_ issued at **(Place of Issue)**, Philippines **(Date of Issue)**.

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of \_\_\_\_\_.



## GREEN ENERGY AUCTION – 2 BID FORM

BID FORM	
Qualified Bidder (Name of Company/ RE Developer)	(As per Registration Form)
Authorized Representative Email address Mobile No.	(As per Registration Form)
Project Name	(As per Registration Form)
Project Phase/Unit No.	(As per Registration Form)
Grid	(As per Registration Form)
RE Technology	(As per Registration Form)
Offered Capacity	(in MW with three decimal places)
Price Offer	(in PHP per kWh with four decimal places)
Target supply Delivery Commencement Date	(Any dates from the year 2024, 2025, and 2026)

REPUBLIC OF THE PHILIPPINES )  
\_\_\_\_\_ ) S.S.

**TEMPLATE AFFIDAVIT OF UNDERTAKING  
(TO DELIVER OFFERED CAPACITY ON COMMITTED DELIVERY COMMENCEMENT  
DATE)**

I, **(Winning Bidder's Authorized Representative)**, of legal age, duly authorized for this purpose by **(Winning Bidder)** under Board Resolution No. \_\_\_\_\_, Series of \_\_\_\_\_, with office address at **(Registered Business Address)**, after having been duly sworn in accordance with law, hereby depose and state:

1. That I am the **(specify designation)** of **(Winning Bidder)**, a corporation duly organized and existing under and by virtue of the laws of the Philippines;
2. That **(Winning Bidder)** is an RE Developer for the **(Project Name) (Phase/Unit No.)**;
3. That **(Winning Bidder)** participated in the Green Energy Auction - 2 of the Department of Energy and offered the capacity of the **(Project Name) (Phase/Unit No.)**;
4. That the type of RE Technology of the **(Project Name) (Phase/Unit No.)** is **(Specify RE Technology based on Notice of Award)**;
5. The offered capacity of **(in MW with three decimal places)** shall be the total supply capacity or committed capacity of **(Project Name) (Phase/Unit No.)**;
6. That the offered capacity is Renewable Portfolio Standards-eligible and qualified under Section 6.1 of the GEAP Guidelines;
7. That **(Winning Bidder)** commits to deliver the offered capacity within the whole duration of the Supply Delivery Period which shall commence on the Delivery Commencement Date of **(Committed Date)**;
8. That I am executing this affidavit to affirm and attest to the truthfulness of all the foregoing for and on behalf of **(Winning Bidder)**.

IN WITNESS WHEREOF, I hereby affix my signature this \_\_\_\_\_ in \_\_\_\_\_.

\_\_\_\_\_  
Affiant

**SUBSCRIBE AND SWORN** to before me, this \_\_\_\_\_, affiant exhibiting to me **(his/her)** (CTC/Passport/Government Issued ID) No. \_\_\_\_\_ issued at **(Place of Issue)**, Philippines **(Date of Issue)**.

Doc. No. \_\_\_\_\_;  
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